

**Self Assessment  
Report  
for Internal Ranking  
of  
Govt. College Shillai  
Dist. Sirmour (HP)**

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**(2024-2025)**

**Submitted to  
The Chairman  
Zonal Level Committee  
Principal, Govt. College Diggall  
Solan (HP)**

## Introduction

Govt. College Shillai, one of the premier institutions of Sirmour district of Himachal Pradesh was established in the year 2006. The college is affiliated to Himachal Pradesh University Shimla and registered under 12(B) & 2(F) UGC act. Ever since its inception, it has progressively emerged as an institution of great repute. With the passage of time, college became the most favored educational destination for the students from Shillai area and adjoining areas of district Shimla and Uttrakhand. The college presents a mesmerizing natural view of snowcapped mountains of higher range of Himachal and Uttrakhand.

With its motto “Medhavi Mahiyate” the Institution aims to provide quality education to geographically remote hilly and poor areas. The Institution aspires to create an environment conducive to academic excellence and favorable to all round development of the personality of the students. The Institutions desire to promote value-oriented education and ethical understanding along with advanced trends in education.

### Criteria Wise Summary

#### 1. Teaching learning (140)

1. Teaching Learning (24%)				
Sr. No	Name of Activity	Distribution Score		Score Claimed
1.	Mode of Teaching		25	25
<div>Activity Based Action Taken</div> <div>1.1.1. Lecture method only Response: Lecture method also used. In Government Degree College Shillai, the lecture method of teaching continues to play a significant and practical role as one of the most widely used instructional approaches, particularly in view of institutional realities and student strength. It is effectively employed for introducing new topics, explaining complex concepts through examples and analogies, summarizing study material, and sharing updated information that may not be readily available in textbooks. The method is especially useful in subjects such as History and Political Science, where large class sizes necessitate structured and time-efficient knowledge delivery. Despite the growing availability of online learning resources, the relevance of face-to-face lectures remains vital for conceptual clarity and academic guidance. However, the predominant use of the lecture method in the college is also influenced by limited ICT-enabled classrooms and inadequate digital infrastructure. Recognizing its limitations, the college encourages faculty members to supplement lectures with participatory, experiential, and problem-solving teaching methods wherever feasible to enhance student engagement and learning outcomes.</div> <div>1.1 Mode of teaching</div> <div>1.1.2 "Technology based teaching only or Blended teaching</div>				

Response: Technology based teaching is also used. Therefore, the method actually used is Blended Teaching government Degree College Shillai follows a **blended mode of teaching**, integrating the traditional lecture method with technology-based teaching to enhance the effectiveness of the teaching–learning process. While face-to-face classroom interaction remains central, teachers supplement instruction with ICT-enabled tools and digital resources to promote student engagement, higher-order thinking, and better knowledge retention. The college keeps pace with evolving educational technologies by encouraging faculty to participate in ICT-based faculty development programmes and online courses. As a result, faculty members have strengthened their communication and curriculum delivery skills and actively develop and use e-resources, thereby enriching the overall learning experience

### 1.1.3. Flipped Classroom

Government Degree College Shillai has made efforts to adopt the **flipped classroom approach** by encouraging students to engage with learning materials such as videos, reading resources, and presentations before class, while utilizing classroom time for discussions, problem-solving, and guided activities. However, the effective implementation of this method is constrained by the digital divide among the rural student population, low pre-class engagement by some students, and the time-intensive nature of creating quality pre-class content amidst faculty workload. Despite these challenges, teachers continue to explore flipped teaching practices, and greater governmental support in terms of digital inclusion, improved ICT facilities, and adequate staffing is essential for its successful and sustainable implementation.

### 1.1.4. As per need of different groups of students

#### Response: Yes

Government Degree College Shillai has developed a structured mechanism to address the diverse learning levels of its heterogeneous student population by identifying advanced and slow learners through continuous assessment. Departments conduct bridge courses at the beginning of academic programmes to strengthen foundational knowledge, especially for first-year students, while remedial classes are organized beyond regular hours to support slow learners through personalized attention without creating any sense of inferiority. Simultaneously, advanced learners are encouraged through seminars, presentations, and enrichment activities to accelerate their academic growth and creativity. In addition, meritorious students are supported through the distribution of laptops under the *SrinivasRamanujan Student Digital Yojana* of the Government of Himachal Pradesh, thereby promoting digital learning and academic excellence.

2.	<b>Curriculum Planning &amp; Implementation:(Score45)</b> i. Teaching Schedule ii. Whether learning outcomes defined iii Curriculum enrichment practices (e.g. projects, surveys, educational tours and visits)	45	45
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<p>iv. Internal assessment mechanism (quizzes class test, presentation, assignments, MTT etc.</p> <p>v. Prompt communication of assessment/results to students</p>		
<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>1.2.1 Teaching schedule Response: Followed 100%</b></p> <p><b>1.2.1.1 Academic Calendar:</b></p> <p>Government Degree College Shillai ensures <b>100% adherence to the prescribed teaching schedule</b> through systematic curriculum planning and implementation. An Annual Academic Calendar is prepared at the beginning of each academic year in alignment with the University Academic Calendar and departmental plans, and is approved by the College Advisory Committee with the support of the Staff Council. Departments prepare detailed teaching plans and academic timelines to ensure timely syllabus completion, with at least 75% coverage before internal examinations, and all components of Continuous Internal Evaluation are conducted as scheduled. A centralized Timetable Committee prepares and notifies department- and class-wise timetables in accordance with UGC norms, which are strictly followed. Regular monitoring by departments and HoDs ensures effective curriculum delivery and timely completion of academic activities.</p> <p><a href="https://drive.google.com/file/d/1orWzFchJudiEiLPom-u_pD6JO727nL8B/view?usp=sharing">https://drive.google.com/file/d/1orWzFchJudiEiLPom-u_pD6JO727nL8B/view?usp=sharing</a></p> <p><b>1.2.2. Whether learning outcomes defined</b></p> <p>Response: Yes, 100%</p> <p>Since the adoption of the <b>Outcome-Based Education (OBE) model</b>, Government Degree College Shillai has systematically implemented <b>Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs)</b> to assess the knowledge, skills, and competencies acquired by students upon completion of courses and programmes. In alignment with the curriculum prescribed by Himachal Pradesh University, the concerned departments frame and finalize COs, PSOs, and POs to reflect learning outcomes such as identification, understanding, analysis, evaluation, and problem-solving abilities. This structured outcome framework ensures effective curriculum delivery, learner-centric education, and measurable academic attainment.</p> <p>1.2.2. <a href="#">Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs)</a></p> <p><b>1.2.3. Curriculum enrichment practices (e.g. projects, surveys, educational tours and industry visits) Response: Nil (4.0No. of enrichment practices observed)</b></p> <p>On 28 September 2024 (Saturday), the Botany Department of Government College Shillai organized an educational tour for B.Sc. Medical students to the Mushroom Farm at KandoBhatnol under the guidance of Assistant Professor Ms. SujataKhanna. The visit aimed to provide practical exposure to mushroom cultivation as part of the Skill Development curriculum. Students learned about different edible mushroom varieties, substrate preparation, spawning, environmental requirements, and harvesting techniques. Experts demonstrated scientific and sustainable cultivation methods, helping</p>		

students link theoretical knowledge with practical application. The visit also highlighted the nutritional, medicinal, and economic importance of mushroom farming as a potential self-employment opportunity. Overall, the tour was informative and interactive, enhancing applied botanical knowledge and promoting experiential learning and skill development among students.

**(2) Report on Educational Field Visit to ChandpurDhar (GC Shillai):** On **23rd February 2025**, the **Department of Botany, Government College Shillai**, in collaboration with the **NSS Unit**, organized an educational field visit to **ChandpurDhar**. The visit aimed to provide students with practical exposure to plant diversity, ecological interactions, and basic field study techniques. During the tour, students observed diverse plant species across different habitats and altitudinal zones. Faculty members assisted students in plant identification and explained their morphological, ecological, and medicinal significance. Students were also introduced to field sampling, documentation methods, and the importance of biodiversity conservation. The activity enhanced students' observational and analytical skills and created awareness about the conservation and sustainable use of plant resources. Overall, the field visit was an enriching academic experience that strengthened experiential learning and appreciation of the plant diversity of the ChandpurDhar region.

[https://drive.google.com/file/d/11yzTrS3J0GqcDadA\\_cuMfInlAhw00oji/view?usp=sharing](https://drive.google.com/file/d/11yzTrS3J0GqcDadA_cuMfInlAhw00oji/view?usp=sharing)

3. Ten students of **Government College Shillai** participated in the **“Kamal Ka Camp”**, organized by the **Pratham Foundation (NGO)**. The objective of the camp was to collect data on the **status of education** in the region. Before fieldwork, the students were provided with proper training on data collection methods and survey procedures. After the training, they were assigned to collect educational data from nearby schools in the region. The activity helped students gain practical experience in field surveys, data collection, and community-based educational assessment.

[https://drive.google.com/file/d/1iAWwI1LyWA3llxCh021DaEX3\\_LCZCczy/view?usp=sharing](https://drive.google.com/file/d/1iAWwI1LyWA3llxCh021DaEX3_LCZCczy/view?usp=sharing)

4. The **Department of Geography, Government College Shillai**, conducted its **annual field survey** in **Naya Village**. The survey focused on the **socio-economic and political profile** of the villagers. A structured questionnaire was prepared, and respondents were selected using a **random sampling method**. Prior to the survey, students were trained in field survey techniques and data collection methods. Through this activity, students gained first-hand experience in primary data collection. Based on the collected data, a **detailed report** was prepared by the students.

[1.2.3. Curriculum enrichment practices \(e.g. projects, surveys, educational tours and industry visits\) Response: Nil \(4.0 No. of enrichment practices observed\)](#)

**1.2.4. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc)**

Government Degree College Shillai follows a robust and student-centric **Continuous Internal Evaluation (CIE)** system in strict compliance with the guidelines of Himachal Pradesh University, Shimla. Internal assessment carries **30% weightage** in each subject, comprising attendance, assignments, seminars, and internal examinations, and is conducted in a centralized and transparent manner. A variety of assessment tools such as

<p>class tests, presentations, quizzes, projects, and group discussions are used to ensure continuous and comprehensive evaluation. Special provisions, including retests, alternative assessment modes, and resubmission of assignments, are extended to students participating in sports, NSS, and cultural activities or facing genuine constraints, thereby promoting fairness, flexibility, and continuous learning.</p> <p><b>1.2.5. "Prompt communication of assessment/results to students (e.g. displayed on college website/notice board/class groups/submitted to COE)"</b></p> <p><b>Response: Within 7 Days</b></p> <p>At Government Degree College Shillai, <b>assessment results are communicated to students in a timely, transparent, and accessible manner</b> to promote accountability and support learning. Results are shared through the college website, digital platforms like WhatsApp, notice boards, and submissions to the Controller of Examinations. Internal examination answer scripts are returned to students for scrutiny, and any discrepancies are resolved immediately. Students also verify and sign their internal assessment records, ensuring transparency and encouraging self-evaluation and engagement with their academic performance.</p> <p><a href="https://drive.google.com/file/d/1yJo5pzTgso-qVrxp-LTSO1AIPbSwzOB/view?usp=drive_link">https://drive.google.com/file/d/1yJo5pzTgso-qVrxp-LTSO1AIPbSwzOB/view?usp=drive_link</a></p>						
3.	<table><tr><td><b>Add-on Courses/ Certificate Course</b></td><td>20</td></tr><tr><td colspan="2"><b>Activity Based Action Taken</b></td></tr></table>	<b>Add-on Courses/ Certificate Course</b>	20	<b>Activity Based Action Taken</b>		Nil
<b>Add-on Courses/ Certificate Course</b>	20					
<b>Activity Based Action Taken</b>						
4.	<table><tr><td><b>Students Feedback (taken from students with 80% attendance)</b>  i. Sample size ii. Students satisfaction iii. Action on feedback</td><td>25</td></tr><tr><td colspan="2"><p><b>1.3. Add-on Courses/ Certificate Courses</b></p><p><b>1.3.1. No. of courses (to be specified separately): Response: Nil</b></p><p><b>1.3.2. % of students benefitted (% of students completed MOOCs / spoken Tutorial/NPTEL/Other courses offered by recognized organisations):</b></p><p>Response: Nil</p><p>Sample size</p><p><a href="#">i. Sample size</a></p><p>1.4.2. Students satisfaction</p><p><a href="#">1.4.2. Students satisfaction</a></p><p><a href="#">General Feedback Form for the Students</a></p><p>1.4.3. Action on feedback</p><p>GC Shillai systematically collects student feedback through the Student Satisfaction Survey (SSS) to assess the effectiveness of academic and support services. The feedback is analyzed by the Internal Quality Assurance Committee (IQAC), and necessary action plans are implemented to address student suggestions. The following table highlights the key feedback received, actions taken by the institution, and their impact on student learning and satisfaction, reflecting GCS Hillai’s commitment to continuous quality improvement.</p></td></tr></table>	<b>Students Feedback (taken from students with 80% attendance)</b>  i. Sample size ii. Students satisfaction iii. Action on feedback	25	<p><b>1.3. Add-on Courses/ Certificate Courses</b></p> <p><b>1.3.1. No. of courses (to be specified separately): Response: Nil</b></p> <p><b>1.3.2. % of students benefitted (% of students completed MOOCs / spoken Tutorial/NPTEL/Other courses offered by recognized organisations):</b></p> <p>Response: Nil</p> <p>Sample size</p> <p><a href="#">i. Sample size</a></p> <p>1.4.2. Students satisfaction</p> <p><a href="#">1.4.2. Students satisfaction</a></p> <p><a href="#">General Feedback Form for the Students</a></p> <p>1.4.3. Action on feedback</p> <p>GC Shillai systematically collects student feedback through the Student Satisfaction Survey (SSS) to assess the effectiveness of academic and support services. The feedback is analyzed by the Internal Quality Assurance Committee (IQAC), and necessary action plans are implemented to address student suggestions. The following table highlights the key feedback received, actions taken by the institution, and their impact on student learning and satisfaction, reflecting GCS Hillai’s commitment to continuous quality improvement.</p>		25
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	<a href="#">1.4.3. Action on feedback</a>		
5.	<p>Examination Results:</p> <p>% of Students Passed</p> <p><a href="https://drive.google.com/file/d/10MQVnXtWkSyXK0lUvi43ZQFBd9DV_U-1/view?usp=sharing">https://drive.google.com/file/d/10MQVnXtWkSyXK0lUvi43ZQFBd9DV_U-1/view?usp=sharing</a></p> <p>ii. % of students with A grade and above</p> <p><a href="https://drive.google.com/file/d/1dstOmCpnYJ65pi3DhNDqSj0vfkvVLd7K/view?usp=sharing">https://drive.google.com/file/d/1dstOmCpnYJ65pi3DhNDqSj0vfkvVLd7K/view?usp=sharing</a></p> <p>iii. No. of Students in University Merit</p>	25	17
	<b>Total Score Claimed</b>		<b>112</b>

## 2. Student Support, Services and Progression (Score 280) for 2024-2025

Sr.No	Name of Activity	Distribution of Score	Score Claimed
1	Pre and Post Admission Counselling:		
1	Pre and Post Admission Counselling: i. Admission schedule, Courses available, student intake, eligibility conditions communicated through various media ii. Pre admission counselling iii. Student oriented about: Institutions, Students facilities ,Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	i. Publicity through any 3 means = 5, Publicity through any 2 means = 3, Publicity through any 1 means = 2 ii. Yes =10 No = 0 iii. Post admission counselling/Induction = 10  <b>Total Score = 25</b>	05  



2	<b>Scholarships:</b>		05
	<b>Scholarships:</b> 1.Awareness about different Scholarships Schemes and 100% coverage of all eligible students 2.Scholarships other than Government Schemes	= 5 = 5  <b>Total Score = 10</b>	
	<b>Activity Based Action Taken</b> i) <a href="#">The Students are informed about different scholarship schemes</a> by putting notices on the notice board of the college and they are also intimated about these schemes through Whats app Group ii) There is no schemes of scholarship exist other than the Government schemes.		
3.	<b>Sports and Cultural activities :</b>		Nil
	Sports and Cultural activities : i) % of students participating in sports activities. ii) % of students participating in cultural activities iii) Medal/Trophy won in Sports/Cultural activities a. National /Inter University b. State/Inter College c. District level (also includes cluster level)	i) 20% = 10 16-20 = 6 11-15 = 2 ii) 20% = 10 16-20 = 6 11-15 = 2 iii) a. 12 b. 10 c. 6 <b>Total Score = 32</b>	

	<b>Activity Based Action Taken</b>		
	1) Sports activities were organized for the selection of various college teams to participate in inter-collegiate competitions. Approximately 20% of the students actively participated in these activities. The Annual Athletic Meet was conducted in the month of February 2025, in which more than 150 student-athletes participated, fostering physical fitness, team spirit, and competitive excellence.		10
	ii) A range of cultural activities were organized to promote local folk culture and traditional values. Student participation was encouraging, with more than 20% of students attending and participating in these activities. Freshers' Day and Farewell functions were also organized to provide a platform for first-year and final-year students to showcase their talents and to formally felicitate the outgoing students.		10
	iii) Students of the college achieved notable success in extra-curricular activities at higher levels. Ms. Ranjana (B.A. 3rd Year) secured first position in the Declamation Competition at the National Integration Camp of NSS held at Jammu in January 2025. Mr. Kuldeep Thakur won the Silver Medal in Shot Put at the Annual Inter-Collegiate Athletic Meet held at Government College Hamirpur, bringing laurels to the institution. <a href="#">Sports activities</a> <a href="#">Various Cultural activities</a> <a href="#">Medal/Trophy won in Sports/Cultural activities</a>		12
4.	<b>Student Participating in NSS/NCC/Ranger &amp; Rovers/Clubs:</b>	i. NSS = 4 ii. NCC = 4 iii. Ranger Rover = 4 iv. Road Safety = 4 v. Red Ribbon/Eco/Youth Red Cross/any other club/Society = 4	
	<b>Activity Based Action Taken</b>		
	Government College Shillai undertakes a wide range of extension activities through organized student forums such as NSS, NCC, Rovers & Rangers, and various clubs to promote social responsibility, leadership, and community engagement among students. The college has <b>two active units of NSS, one unit each of Rovers and Rangers</b> , and functional student clubs including <b>Road Safety Club, Eco Club, and Red Ribbon Club</b> . These units regularly organize awareness programmes, community service activities, and capacity-building initiatives. A large number of students actively participate in these extension activities, particularly in NSS and Rovers & Rangers, demonstrating the institution's commitment to inclusive participation and experiential learning		
	i. The college has two units of <a href="#">NSS</a>		4
	iii. One each of <a href="#">Rovers &amp; Rangers</a>		4
	iv. We have <a href="#">Road Safety Club</a>		4
	v. <a href="#">Eco club</a> and Red Ribbon Club		4
	.		

5.	<b>NSS/NCC/Rangers &amp; Rovers:</b> National camps/RD Parade State camps/Parade Award won in these activities a) National b) State c) Cluster level	10 7 (either of i or ii) a) 8 b) 5 c) 3 <b>Total Score = 18</b>	
	<a href="#">NSS volunteer Ms. Ranjana of BA 3<sup>rd</sup> Year took part in National Integration Camp held at Jammu and secure 1<sup>st</sup> position in declamation competition held during the camp.</a>		10
	<a href="#">Nine Rovers of this college attended the 7 days Nipun Testing Camp at State Training Centre, Rewalsar, HP in October, 2024.</a>		08
6.	<b>Anti-Drug Awareness Programmes:</b> No of awareness Programmesorganised % of students benefitted Counselling of suspected addicts	i. 4 and above = 4; 3 = 3; 2 = 2; 1 = 1 ii. More than 50% = 4 iii. 2 <b>Total Score = 10</b>	
	<a href="#">The college organized an awareness rally on “Say No to Drugs”. An anti drugs movie was also shown to the college students. All the students and staff members took an online pledge against drug abuse. The students also counselled drug addicts.</a>		04 04 02
7.	<b>Gender Equity:</b> i) No. of health/sensitization programmesorganised ii) % of students benefitted iii) Women anti sexual harassment committee constituted as per norms iv) Grievances Redressal as per timeline	i) 3 and above =3; 2 = 2; 1 = 1 ii) More than 20% = 3; 11-20 = 2 iii) Yes = 2 iv) Yes = 2 <b>Total Score = 10</b>	
	i) <a href="#">The college is quite sensitive towards the health of the students and during the session one Health SensitisationProgramme and one lecture on nutrition was conducted. Numbers of activities and competitions were organised on the occasion of International Women’s Day</a>		03
	ii) More than 40% students were benefitted		03
	iii) <a href="#">Yes, the Women Anti-Sexual Committee has been constituted</a> iv) <a href="#">The grievances of the students are addressed timely by the committee concerned</a>		02 02
8.	<b>Mentor-Mentee Groups: Sessions conducted per group of students</b>	4 and more sessions=10;3=8;2=5;1=3 <b>Total Score = 10</b>	
	<a href="#">More than 10 Mentor Mentees Sessions conducted by the different Mentors.</a>		10
9.	<b>Coaching for National level competitive examinations/HAS</b>	10 <b>Total Score = 10</b>	Nil
	No coaching was conducted for the competitive Exams.		
10.	<b>Remedial Classes /Bridge Courses: %of students benefitted</b>	i. More than 20% = 10 ii. 16-20 = 8 iii. 11-15 = 6 iv. 6-10 = 4 <b>Total Score = 10</b>	10

	<a href="#">Many classes were conducted to clear the basic concepts of the students in which more than 20% students were benefitted.</a>		
11.	<b>Capacity Building of Students:</b> i. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions etc.) ii. Language-cum-Graduate attributes Development programmes	= 10 = 10  <b>Total Score = 20</b>	
	i. <a href="#">NSS students render their services in the polling booth during the Lok Sabha Election 2024.</a> <a href="#">Yoga session was conducted on the eve of International Yoga Day. Prof. Narender Sharma of this college explained in detail the importance of Meditation, Pranayama and Asnas.</a> <a href="#">Plantation drive was conducted on the occasion of Teacher's Day.</a> <a href="#">Lecture on Mental Health by Prof. Narender Sharma and a lecture on Nutrition by Prof. Anil Kumar was also conducted for the benefit of the students.</a> <a href="#">Trekking Club, NSS, Yoga &amp; Spiritualism Club jointly organised a field trip.</a> ii. <a href="#">AECC course naming "Writing Skill" is being taught for the students of BA/ B.Com/ B. Sci 1<sup>st</sup> Year. Another course naming "Bhasha Vigyan" is being taught for the students of MA in Hindi. Both the courses are very beneficial for the students to improve their language ability.</a>		10
			10
12.	<b>Career Counselling &amp; Placement Cell:</b> i. No. of Career Counselling Session organised for each group of student ii. Number of Placement Drives iii. Self-Employment Modules Organised. iv. No of students Benefitted	i. More than 5 = 6; less than 5 = 4 ii. More than 2 = 4; less than 2 = 2 iii. Yes = 4; No = 0 iv. More than 50% = 6; Less than 50% = 4  <b>Total Score = 20</b>	
	<b>Activity Based Action Taken</b> i) The career counselling and placement cell of the college <a href="#">organised 03 Sessions</a> on various topics during the Session 2024-25. ii) No placement drive was held. iii) Under the <a href="#">self-employment modules</a> the students of Botany department learnt the technique of Mushroom farming by visiting the Mushroom Farm at Bhatnol Village near Shillai. A Vermicompost Unit was established in the college campus for promoting sustainable waste management and organic farming practices. A workshop on "Entrepreneurship Development Program" was organised. Pre-Incubation Centre has been established in the college. iv) More than 50% students were benefitted by knowing about the self employment through different activities organised in the college.		04
			Nil
			04
			06

13.	<b>Student Progression:</b> i. % of Students opted for Higher Education ii. No. of students who cleared National Level examination (IAS, CDS, OTA, JAM, NET etc.) and HA ,AP through HPPSC	>50% = 10; 30-50% = 8; 20-30% = 6; up to 20% = 4 5.0 x No of students (Max.20 points) <b>Total Score = 30</b>	
	i. <a href="#">13 students (up to 20%) opted for Higher Education as per record available.</a> ii. <a href="#">03 students cleared National Eligibility Test (NET)</a>		04 15
14.	<b>No. of Co-curricular and Sports Activities organised :</b> i. Inter-University Events (Zonal /National) ii. Inter College e vents iii. Intra-Colleges Events ( Annual Athletic Meet and Cultural Functions)	Inter University Events = 10 Inter College events = 6 Inter College Events = 3 Each (Max.9) <b>Total Score = 25</b>	Nil Nil 09
<b>Activity Based Action Taken</b> i) No Inter University event was organised. ii) No Inter College was organised in the college iii) <a href="#">05 intra college events were organised</a> in the college during the session 2024-25 i.e. (1) Constitution Day (2) Hindi Divas (3) Inter-Departmental Audio-Visual Quiz (4) Sports Trials for the selection of students for inter-college championships (5) Annual Athletic Meet.			
15.	<b>Annual Prize Distribution Function Organized (Yes/No)</b>	Yes = 10 No = 0 <b>Total Score = 10</b>	10
<a href="#">Yes Organised</a>			
16.	<b>College Magazine Published (Yes/No)</b>	Yes = 10 No = 0 <b>Total Score = 10</b>	10
<a href="#">Yes Organised</a>			
17.	<b>College website updated regularly or not</b>	Yes = 10 No = 0 <b>Total Score = 10</b>	10
<a href="#">Yes Regularly updatedWebsite Link</a>			
	<b>Total Score Claimed</b>		<b>228</b>

### 3. INFRASTRUCTURE AND RESOURCES (SCORE160)

Sr.No	NameOfActivity	DistributionofScores	Score Claimed
1	<b>Classrooms</b>  <b>ActivityBasedActionTaken</b>  <b>Yes:</b> Total 15 classrooms are available;all are fully ventilated and furnished as per requirement. Out of these classrooms, seven classrooms are ICT enabled and are connected with LAN networking. Supporting documents have been uploaded on this Link: <a href="https://drive.google.com/file/d/1zE5ivFFqHduX_u_saut2JbecQkrKE8vK/view?usp=sharing">https://drive.google.com/file/d/1zE5ivFFqHduX_u_saut2JbecQkrKE8vK/view?usp=sharing</a>	Yes=10 No=0	10
2.	<b>Library Facilities</b> Whether adequate print books available Whether daily newspaper, magazines and journals available Whether access to e-resources available Seating Capacity in the Library Usage of library resources Digital Library having atleast 5 computer systems with internet facility.	500 books per hundred students=3; less than 500=1 Yes=3 No=0 Yes=3 10% or more of the student strength=4 100%=7 75%=5 50%=3 25%=1 Yes=5 <b>Total score=25</b>	17

	<p align="center"><b>Activity Based Action Taken</b></p> <p>Yes 4000 books are available and more than 500 books per hundred students are available Five Daily newspaper are available, magazines seven, research journals are not available No access to e-resources available Seating capacity of more than 10% of total students is available in the library Library resources are being used to its full capacity of 100% Work for the digitalization of the Library is in progress. Supporting documents can be accessed by using following link: <a href="https://drive.google.com/file/d/19pGY9wg2gntGqEANKgRnJcqXY3DZureF/view?usp=sharing">https://drive.google.com/file/d/19pGY9wg2gntGqEANKgRnJcqXY3DZureF/view?usp=sharing</a></p>	
3.	<p><b>ICT Facilities:</b></p> <p>no. of interactive panels/Virtual Classrooms &gt;50 %=5; &lt;50 %=0</p> <p>Multimedia/K-Yan &gt;50 %=5; &lt;50 %=0</p> <p>percentage of teachers using ICT Facilities</p> <p>No. of students benefitted from ICT facilities Yes=5</p> <p>Internet connections-leased line/Fibre 100%=5</p> <p>Network/Wi-Fi Campus (Yes/No) 75%=4</p> <p>Use of ICT facilities 50%=3</p> <p>25%=2</p> <p>&lt;25%=0</p> <p><b>Total Score=25</b></p>	25
	<p align="center"><b>Activity Based Action Taken</b></p> <p>At GCShillai, there are seven interactive panels connected through a LAN network, which are fully utilized by 100% of the teachers to facilitate effective, inclusive, and modern teaching practices that support both online <b>and</b> offline classes. All students benefit from these facilities, resulting in higher engagement and improved learning outcomes. In addition, all offices and faculty rooms are connected via the LAN network, and the entire campus is covered by WiFi, ensuring seamless access to digital resources. The available ICT facilities are being used to their full capacity, enhancing the teaching-learning experience, supporting administrative efficiency, and promoting a technologically advanced academic environment at GC Shillai.</p> <p>The supporting documents can be accessed by the following link: <a href="https://drive.google.com/file/d/1kQ8b39fa3p-wlqeu_arGJ7AfdTf6-w/view?usp=sharing">https://drive.google.com/file/d/1kQ8b39fa3p-wlqeu_arGJ7AfdTf6-w/view?usp=sharing</a></p>	
4.	<p><b>Facilities for Specially - abled Students:</b></p> <p>Ramps/Wheel Chairs/support railing</p> <p>(ii) Separate Washrooms</p>	<p>(i) Yes=2</p> <p>(ii) Yes=2</p> <p>4</p>

	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p>There are 2 ramps, supportive railing and wheel chairs available in the college to ensure safety and mobility for the Specially- abled students within the campus. separate washrooms for the Specially- abled students are available in each floor one for boys and one for girls.</p> <p>Click on the following link to access the supporting documents:  <a href="https://drive.google.com/file/d/1jrHw_IN8qmkscwgx63u95Ue96gbBGfgY/view?usp=sharing">https://drive.google.com/file/d/1jrHw_IN8qmkscwgx63u95Ue96gbBGfgY/view?usp=sharing</a></p>		
5.	<p><b>Sports Facilities:</b></p> <p>No. of games/sports activity conducted</p> <p>Indoor sport facilities</p> <p>Adequate sport equipments</p> <p>Gymnasium (Optional)</p>	<p>More than 5=8; less than 5=4</p> <p>Yes=4</p> <p>Yes=4</p> <p>Yes=4</p> <p><b>Total score=25</b></p>	20
	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p>Various sports activities such as volleyball, Kabaddi, Badminton, Cricket, athletics (high jump, long jump, shot put, disc throw, 100 m and 400 m races etc.) are conducted to boost physical and mental well-being, vital life skills like teamwork, discipline, resilience and leadership.</p> <p>Indoor sports facilities are available that include adequate resources and infrastructure for <b>Chess, Table Tennis, Tennis court, and 7 carrom boards</b> etc.</p> <p>All types of sport equipment are available for all the games.</p> <p>Gymnasium is operational with adequate functional equipment.</p> <p>Supporting documents have been uploaded on this link:  <a href="https://drive.google.com/file/d/16GhPsph6VQCIRNBR1bMFjaG2b1HdBbUI/view?usp=sharing">https://drive.google.com/file/d/16GhPsph6VQCIRNBR1bMFjaG2b1HdBbUI/view?usp=sharing</a></p>		
6.	<p><b>Auditorium/ Hostels/ Seminar Hall/ Staff Quarters</b></p>	<p>Auditorium=4</p> <p>Hostels=4 (2 point for each hostel)</p> <p>Staff Quarters=4</p> <p>Seminar Hall=4</p>	8
	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>GC Shillai</b> has <b>one seminar hall</b>, which is used for conducting <b>academic lectures, workshops, presentations, and meetings</b>, providing a versatile space for learning and professional activities. The college also offers <b>four staff quarters of various types</b>, including <b>Type 1, Type 3, Type 4</b>, and a <b>Principal's Residence</b>, ensuring comfortable accommodation for faculty and administrative staff. Currently, there is <b>no hostel</b> for students and <b>no auditorium</b> on campus. These facilities support both the academic and residential needs of the college community, contributing to an organized and functional campus environment.</p> <p>Supporting document can be accessed from this link:  <a href="https://drive.google.com/file/d/16zrhsOMh83aVvTdFPYxFTummRiCLF14O/view?usp=sharing">https://drive.google.com/file/d/16zrhsOMh83aVvTdFPYxFTummRiCLF14O/view?usp=sharing</a></p>		



7.	<p>(i) Laboratories with adequate equipment according to syllabi</p> <p>(ii) Usage of available lab infrastructure</p>	<p>Yes=10</p> <p>100%=10</p> <p>75%=6</p> <p>50%=5</p> <p>25%=3</p> <p>&lt;=25%=0</p> <p><b>Total Score=20</b></p>	<b>20</b>
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8.	(i) Adequate number of computers  (ii) Usage of computer hardware	(i) One system per 30 students=5; 31-40=3; 41-50=2, more than 50=1  (ii) 100%=5 75%=6 50%=5 25%=1 <=25%=0  <b>Total score=10</b>	10
	<p style="text-align: center;"><b>ActivityBasedActionTaken</b></p> <p>(i) Total number of computers available are 25 and there is availability of one system per 21 students</p> <p>(ii) 100% usage of computer hardware.</p> <p>Activity Documents have been uploaded on the Link: <a href="https://drive.google.com/file/d/1LDRmS8sGfvCI9WoSsrPI_xjd-vtZl9ge/view?usp=sharing">https://drive.google.com/file/d/1LDRmS8sGfvCI9WoSsrPI_xjd-vtZl9ge/view?usp=sharing</a></p>		
9.	Canteen, Staff Room/Faculty Room, Space for NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	2 point each facility (Max 10)	10
	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p>GC Shillai offers a wide range of facilities designed to provide a <b>comfortable, safe, and supportive environment</b> for both students and staff. The <b>college canteen</b> serves as a <b>clean and hygienic space</b> where students and faculty can enjoy their meals, relax, and engage in informal interactions, fostering a <b>sense of community</b>. For staff, a <b>well-equipped staff room</b> is available, ensuring a <b>convenient and comfortable workspace</b>. The college also supports <b>extracurricular and community-oriented activities</b> through dedicated rooms for the <b>National Service Scheme (NSS)</b>, <b>National Cadet Corps (NCC)</b>, and <b>Rangers &amp; Rovers</b>, allowing students to actively participate in <b>social, cultural, and leadership programs</b>. Academic needs are catered to with an <b>examination room</b> capable of accommodating <b>up to 250 students</b>, providing an organized environment for assessments. Additionally, the <b>Botany department</b> houses <b>medical care facilities, including first aid</b>, ensuring immediate attention to minor health issues and promoting the <b>overall well-being</b> of the college community. Collectively, these facilities contribute to a <b>holistic learning and living experience</b> at GC Shillai.</p> <p>The supporting document link: <a href="https://drive.google.com/file/d/1mpy4Ja1ZbnCP69dy2zm6Q0_sKlc_0-J2/view?usp=sharing">https://drive.google.com/file/d/1mpy4Ja1ZbnCP69dy2zm6Q0_sKlc_0-J2/view?usp=sharing</a></p>		

10.	Documentation of Academic, co-curricular and extra-curricular activities and achievement of students and staff on regular basis	Yes=20 No=0	20
<p align="center"><b>Activity Based Action Taken</b></p> <p>Documentation of all academic, co-curricular and extracurricular activities and achievements of students and staff is available on regular basis.</p> <p>The related documents can be accessed from the following link:</p> <p><a href="https://drive.google.com/file/d/1RjRMtoTGBamxYxrZ9TVHBnsMvTbFHYwe/view?usp=sharing">https://drive.google.com/file/d/1RjRMtoTGBamxYxrZ9TVHBnsMvTbFHYwe/view?usp=sharing</a></p>			
	<b>Total Score Claimed</b>		144

#### 4. Institutional Management (Score 220)

Sr. No	Activity	Score	Score Claimed
1	<p><b>4.1 Institutional Vision and Mission</b></p> <p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>4.1.1 Vision Document</b> The institution envisions emerging as a leading centre of higher education in the remote Himalayan region by empowering students—especially first-generation learners—with knowledge, skills, and values that foster intellectual growth, social responsibility, gender equity, and holistic development. Committed to sustainability and inclusivity, the institution seeks to contribute to the creation of a progressive society by nurturing ethically grounded, socially conscious, and competent individuals capable of responding to local, national, and global challenges.</p> <p style="text-align: center;"><b>Institutional Mission</b> The mission of the institution is to provide inclusive, equitable, and quality higher education to students from rural and hilly areas, with particular emphasis on women empowerment and socially disadvantaged groups. It aims to promote critical thinking, creativity, and problem-solving through innovative, student-centric teaching–learning practices, and to strengthen academic and professional competencies through skill-oriented, vocational, and value-added programmes that enhance employability and entrepreneurship. The institution is committed to fostering holistic development through sports, cultural activities, extension programmes, and community engagement, while inculcating ethical values, environmental consciousness, and respect for diversity. Continuous institutional improvement is ensured through transparent governance, digital initiatives, collaborative partnerships, and quality assurance mechanisms led by the Internal Quality Assurance Cell (IQAC).</p> <p><b>iii. Objectives</b></p> <ol style="list-style-type: none"> <li>1. To prepare students for academic and professional excellence.</li> <li>2. To develop critical thinking, creativity, and lifelong learning habits.</li> <li>3. To encourage leadership, community engagement, and cultural enrichment.</li> <li>4. To build communication, collaboration, and problem-solving skills.</li> <li>5. To nurture global citizenship through multicultural exposure.</li> </ol>	6 Point each Maximum= 18	18

	<p>4.1.2 Institutional Development Plan (IDP)</p> <p><a href="#">4.1.2 Institutional Development Plan (IDP)</a></p> <p>Plan of Action for above</p> <p>4.1.3 Plan of Action</p> <p>The IDP is implemented through an annual Plan of Action focusing on:</p> <p>Academic quality enhancement</p> <p>Infrastructure strengthening</p> <p>Student support and welfare</p> <p>Environmental and social responsibility</p> <p>Governance and administrative reforms</p> <p><a href="#">4.1.3 Plan of Action</a></p>		
2	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>IQAC;:</b></p> <p>i. No. of meetings per year</p> <p>4.2 Internal Quality Assurance Cell (IQAC)</p> <p>The Internal Quality Assurance Cell (IQAC) of Government College Shillai functions as the central body for planning, monitoring, and enhancing the overall quality of academic and administrative processes in the institution. Established in accordance with NAAC guidelines, the IQAC works continuously to institutionalize best practices and promote a culture of excellence. The Cell coordinates the development and implementation of quality benchmarks for various academic and co-curricular activities. It ensures timely, efficient, and progressive performance of teaching-learning, evaluation, and support services. Regular meetings are conducted to review institutional progress, collect feedback from stakeholders, and recommend improvement measures. The IQAC promotes the use of ICT, encourages faculty development, and monitors initiatives related to student welfare, infrastructure enhancement, and research environment. Through its systematic and participatory approach, the IQAC plays a key role in sustaining and enriching the quality standards of Government College Shillai.</p> <p><b>4.2.1 Number of IQAC Meetings per Year</b></p> <p>Response: 7 Meetings</p> <p><a href="#">4.2.1 Number of IQAC Meetings per Year</a></p>	<p>7 meeting s= 6; 3 meeting s = 4 Maximum=6</p>	12
	<p>ii, No. of programmes organized( training workshop, I PR)</p> <p><b>4.2.2 Programmes/Workshops Organized</b></p> <p>Response: 3</p> <p>The Internal Quality Assurance Cell (IQAC), Government Degree College Shillai, has played a proactive role in promoting innovation, entrepreneurship, skill development, and holistic student growth through systematic planning and quality enhancement initiatives. Under IQAC guidance, the college strengthened its academic and co-curricular ecosystem by establishing and operationalising a Pre-Incubation Centre in collaboration with the Planet Education Society, Paonta Sahib.</p>	6	

	<p>The first programme under this initiative, organised by IQAC on 27 November 2024 and led by Mr. Anil Sharma, Managing Director, Planet Education Society, focused on <b>Financial Literacy and Entrepreneurship</b>. The programme equipped students with basic knowledge of financial management, start-up planning, identification of local business opportunities, and skill-based career options.</p> <p>Further, IQAC aligned its initiatives with the <b>Raising and Accelerating MSME Performance (RAMP) Programme</b> of the Ministry of MSME, Government of India, by facilitating the First District-Level Sensitisation Workshop at the Pre-Rural Incubation Centre in collaboration with the Himachal Pradesh Centre for Entrepreneurship Development (HPCED). The workshop aimed to create awareness about MSME schemes and entrepreneurial opportunities among students and local youth.</p> <p>Building on these efforts, the IQAC-led Pre-Incubation Centre, with support from HPCED and the Incubation &amp; Collaboration Unit (ICU), organised additional sensitisation and entrepreneurship development programmes to promote financial literacy, innovation, digital skills, and an entrepreneurial mindset in the rural region of District Sirmaur.</p> <p>In addition, IQAC, in collaboration with <b>The Art of Living Foundation</b>, organised a seven-day wellness programme to promote stress management, mental well-being, and personal development among students, contributing to their overall academic and emotional growth.</p> <p>To promote cultural awareness and preserve regional heritage, the IQAC, Government Degree College Shillai, organised a three-day workshop on “Sirmori Folk Dance: Rasa, Mujra, and Harul” in collaboration with the Himalayan Jan KalyanSanskritiManch, with sponsorship from the Department of Language and Culture, Shimla (Government of Himachal Pradesh). The workshop aimed to familiarise students with the rich folk traditions of Himachal Pradesh, encourage participation in indigenous art forms, and strengthen cultural identity among the youth.</p> <p>Through these sustained, well-planned, and IQAC-driven initiatives, Government Degree College Shillai has significantly contributed to fostering innovation, entrepreneurship, holistic well-being, and cultural awareness among students, while empowering them with the skills and confidence necessary for idea generation, enterprise creation, self-employment, and sustainable livelihoods, particularly in the rural context of District Sirmaur.</p> <p><a href="https://drive.google.com/file/d/1CH38eKHf6fvpkkiMwNIKCFwNQvZ-Z2b/view?usp=sharing">4.2.2 Programmes/Workshops Organized</a>  <a href="https://drive.google.com/file/d/1CH38eKHf6fvpkkiMwNIKCFwNQvZ-Z2b/view?usp=sharing">https://drive.google.com/file/d/1CH38eKHf6fvpkkiMwNIKCFwNQvZ-Z2b /view?usp=sharing</a></p>		
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3	<b>Management of Institutional Funds:</b> <b>Funds (BF, AF, PTA etc.) used/</b> <b>spent for Institutional Development</b> <b>/ student welfare</b> <b>Periodic audit</b> <b>Settlement of bills/advances within</b> <b>a specified time frame</b>	utilized >90% of the funds collected annually -10;71- 90%-8; 51-70%- 6;31- 50%-4; <30%-0 ii, Yes=2 iii, Yes=4	16
	<b>4.3 Management of Institutional Funds</b>		
	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>4.3.1 Utilization of Institutional Funds</b>  <b>Response: -87%</b>  <a href="https://drive.google.com/file/d/1ioxDuW9pdF0J_uDmJhCWzsUPPQ7ljfI/view?usp=sharing">https://drive.google.com/file/d/1ioxDuW9pdF0J_uDmJhCWzsUPPQ7ljfI/view?usp=sharing</a></p> <p><b>4.3.2 Periodic Audit</b>  Response: Yes  Government College Shillai maintains a comprehensive and multi-tiered system of financial and physical audits to ensure transparency, accountability, and efficient utilization of resources. As a fully government-owned institution under the Department of Higher Education, Himachal Pradesh, the college receives budgetary support from the State Government, grants from UGC and RUSA, and contributions from stakeholders such as the PTA and Alumni Association. All expenditures and procurements follow the Himachal Pradesh Financial Rules (HPFR), 2009, with utmost care to ensure funds are used for their intended purposes. Statutory audits of salaries, reimbursements, and other government funds disbursed through Himkosh are conducted by the Indian Audit and Accounts Department, Principal Accountant General (Audit), Himachal Pradesh, while the Local Audit Department (LAD), Ministry of Finance, Government of Himachal Pradesh, audits various college funds. In addition, annual external audits by independent Chartered Accountants cover general and project-specific grants including RUSA, UGC, and NSS. Internal financial audits are conducted separate cashbooks and account books, verified personally by the Principal to ensure accuracy. Annual internal physical audits, including stock verification of assets, are performed by committees comprising staff from departments other than those being audited. The college has a history of compliance, with the last AG audit conducted in 2015 and all audit objections subsequently settled. This</p>		

	<p>systematic and transparent auditing framework ensures prudent financial management, operational efficiency, and high standards of institutional accountability at Government College Shillai.</p> <p><a href="https://drive.google.com/file/d/1e8sYIQSxK6iBKWed-mcae6vUYKxAJ3e/view?usp=sharing">https://drive.google.com/file/d/1e8sYIQSxK6iBKWed-mcae6vUYKxAJ3e/view?usp=sharing</a></p> <p><b>4.3.3 Settlement of Bills/Advances</b></p> <p>Response: Yes</p> <p>Government Degree College Shillai follows a well-defined and systematic procedure for the settlement of bills and advances. The college places strong emphasis on financial discipline and timely processing in accordance with prescribed government rules and regulations. All bills and advance claims are submitted to the college office, where they are carefully examined and verified by the Bursar before being forwarded to the Principal for approval. After due authorization, the payments are processed without delay, ensuring that vendors, service providers, and staff members receive their payments within the stipulated time frame. This structured approach helps maintain transparency, accountability, and financial efficiency in the institution.</p>		
4	<p><b>Grievance Redressal of Students and Employees</b></p> <p><b>i. Redressal within week</b></p> <p><b>ii, Redressal within month</b></p> <p><b>No Redressal</b></p>	10	10
	<p><b>Activity Based Action Taken</b></p> <p><b>4.4 Grievance Redressal System</b></p> <p>Response Time: Within One Week</p> <p>Government College Shillai has established a robust grievance redressal mechanism to ensure timely and effective resolution of concerns raised by students and employees. A common grievance box on campus allows submissions both anonymously and with identification. Designated committees, including the Internal Complaints Committee, SC/ST Cell, OBC Cell, and Grievance Redressal Committee, address specific issues with focused attention. Additionally, student concerns can be raised through the CSCA Advisory Committee, where elected representatives voice collective issues. The principal remains directly accessible to students, providing a personal channel for urgent matters. The college strives to resolve grievances within a week, though timelines may vary depending on the nature of the issue. These multiple, accessible avenues reflect the institution's commitment to a supportive and responsive campus environment. The college has grievance boxes, dedicated committees, CSCA representation, and direct accessibility to the Principal for effective redressal.</p> <p><a href="#">4.4 Grievance Redressal System</a></p>		
5	<p><b>Green and Clean Campus:</b></p> <p><b>I. Green initiative of institution</b></p> <p><b>ii. Cleanliness in washroom, buildings / campus</b></p>		16
	<b>4.5 Green and Clean Campus</b>		



	<p align="center"><b>Activity Based Action Taken</b></p> <p><b>4.5.1 Green Initiatives (at least 3)</b>  <b>Response: Yes</b>  <b>Tree plantation drives</b>  <b>Ornamental and environmental landscaping</b>  <b>Green &amp; Environmental Audits</b>  Government Degree College Shillai, through its NSS Units I and II, organized a series of impactful plantation drives during August–September 2024 under the campaigns “<i>EkPedMaaKeNaam</i>” and <i>Plantation Drive 2.0</i> as part of its extension and environmental sustainability initiatives. The programme was inaugurated on 5 August 2024 by the Principal, Dr. J. R. Kashyap, with enthusiastic participation of 80 NSS volunteers who planted about 150 saplings across the campus. Continuing the initiative, a special plantation drive was conducted on 5 September 2024 to mark Teacher’s Day, during which 70 volunteers planted nearly 100 saplings of ecologically significant species such as Deodar, Cypress and Ban (Oak). The concluding drive on 6 September 2024 witnessed the ceremonial plantation of a sapling by the Principal, followed by active involvement of around 80 NSS volunteers along with teaching and non-teaching staff, resulting in the plantation of over 100 plants and flowers. Collectively, these activities led to the plantation of more than 350 saplings, enhanced environmental awareness among students, and strengthened the college’s commitment towards green campus development and sustainable practices.</p> <p><a href="#"><u>4.5.1 Green Initiatives</u></a>  <b>4.5.2 Cleanliness of Campus and Washrooms</b>  <b>Response: Excellent</b>  Sweeper appointed through PTA funds is engaged at Government College Shillai to maintain cleanliness and hygiene on the campus. The services of the sweeper are utilized for regular cleaning of classrooms, corridors, offices, washrooms, and the surrounding premises, ensuring a clean and healthy academic environment for students, faculty, and staff. The engagement is made as per PTA norms, and the remuneration is paid from PTA funds. The contribution of the sweeper plays a vital role in maintaining sanitation.</p>		
6	<p><b>Facilities for Students:</b></p> <ol style="list-style-type: none"> <li>1.Common room for girls</li> <li>2.Adequate toilets as per students’ strength</li> <li>3.Sanitary napkin vending machine/incinerator regularly put in use</li> <li>4.CSCA room with proper furniture</li> <li>5.Student Centre for co-curricular activities and its regular usage</li> <li>6.. Regular use of playground</li> </ol>	3 for each facility	18

	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>4.6 Facilities for Students</b></p> <p><b>4.6.1 Girls' Common Room – Yes</b>  <b>Common Room for Girls:</b> The College provides a well-equipped and spacious common room for girls, ensuring a comfortable and private space for relaxation and recreation. It is furnished with comfortable seating and facilities for group activities, a dressing mirror and a sanitary napkin vending machine  <a href="#">4.6.1 Girls' Common Room</a></p> <p><b>4.6.2 Adequate Toilets – Yes</b>  <b>Adequate Toilets as per Students' Strength:</b> The College maintains an adequate number of clean and hygienic toilets separately for boys and girls on every floor proportional to the student population. Regular maintenance ensures that the facilities are functional and easily accessible.  <a href="#">4.6.2 Adequate Toilets</a></p> <p><b>4.6.3 Sanitary Napkin Vending Machine – Yes</b>  <b>Sanitary Napkin Vending Machine/Incinerator:</b> The sanitary napkin vending machine and incinerator are installed in the girls' common room and are regularly used by students, promoting menstrual hygiene and providing a convenient and discreet solution for disposal.  <a href="#">4.6.3 Sanitary Napkin Vending Machin</a></p> <p><b>4.6.4 CSCA Room – Yes</b>  The CSCA Room is fully functional and accessible to students. It provides space for meetings, planning, and coordination of co-curricular events. Basic facilities such as seating, notice boards, and storage are available. Students can use the room for activity preparation and organizational work.  <a href="#">4.6.4 CSCA Room</a></p> <p><b>4.6.5 Student Centre for Co-curricular Activities – Yes</b>  The Student Centre supports a wide range of cultural, sports, and co-curricular activities. It offers space and resources for clubs, committees, and student groups to operate. Facilities like common rooms, activity halls, and equipment support student engagement. The centre encourages participation, creativity, and holistic development among students.  <a href="#">Student Centre for Co-Curricular Activities</a></p> <p><b>4.6.6 Regular Use of Playground – Yes</b>  <b>Regular Use of Playground:</b> The College has a playfield which is being used for sports and physical activities, promoting health and well-being. It includes facilities such as a cricket net practice pitch, 200 m athletic track, A cemented area used alternatively as volleyball court, badminton court and Kabaddi court with ready to install mats supporting a diverse range of athletic and recreational activities  <a href="#">Regular Use of Playground:</a></p>		
7	<b>Regular updating of service books/service records</b>	Yes=3	3

	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>4.7 Update of Service Books/Records</b></p> <p><b>Response: Yes</b></p> <p>Updated regularly online/offline.</p> <p>Service Books and Service Records for all employees are consistently and systematically updated, both <b>online and offline</b>, by the administrative staff of <b>Government Degree College Shillai</b>. This meticulous record-keeping includes accurate and timely entries related to employees' service history such as leave records, promotions, transfers, leave balances, training and professional development programs, performance evaluations, and incremental dates, strictly in accordance with institutional rules and government guidelines. Regular updating of these records ensures accuracy, transparency, and compliance with prescribed policies, thereby facilitating the smooth processing of service benefits, promotions, pension cases, and verification of employee credentials. This systematic practice strengthens administrative efficiency and supports effective human resource management within the institution.</p>		
8	<b>Timely submission of ACR</b>	Yes=3	3
	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>4.8 Submission of ACRs</b></p> <p><b>Response: Yes</b></p> <p>Annual Confidential Reports (ACRs) for faculty and staff are submitted promptly by <b>Government Degree College Shillai</b>. The college ensures that all ACRs are completed and forwarded within the prescribed timelines, strictly adhering to institutional norms and regulatory guidelines. This systematic practice facilitates transparent performance appraisal, supports professional growth and career advancement, and ensures <a href="https://drive.google.com/file/d/1VI3q1rqWS7VE8i_Qb61c7F3YQIkqj3KM/view?usp=drive_link">https://drive.google.com/file/d/1VI3q1rqWS7VE8i_Qb61c7F3YQIkqj3KM/view?usp=drive_link</a></p>		
9	<b>Prompt response to official correspondence</b>	Yes=5	5

	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>4.9 Response to Official Correspondence</b></p> <p><b>Response: Yes</b></p> <p>Government College Shillai ensures prompt, efficient, and well-coordinated responses to all official correspondence, thereby maintaining seamless communication with government departments, the affiliating university, statutory bodies, and other stakeholders. The college follows a structured protocol wherein all incoming communications from the Department/Directorate of Higher Education, Himachal Pradesh University, UGC, Ministry of Education, and other government agencies are immediately entered in the diary register for systematic tracking. Correspondence is organized in designated Dak files and reviewed by the Principal, who marks each item to the concerned staff or committee for timely action. The designated in-charge prepares and dispatches responses within the stipulated deadlines, reflecting the institution's commitment to responsiveness and administrative efficiency. Special provisions are made for time-sensitive matters such as Assembly Questions, court-related communications, and directives pertaining to high-level meetings, all of which receive immediate attention and priority handling. All outgoing communications are recorded in the dispatch register with the date and dispatch number, and copies of both incoming and outgoing correspondence are retained for accountability, reference, and future compliance. Through this systematic and transparent mechanism, Government College Shillai maintains effective administrative functioning and fosters strong, professional relationships with external stakeholders.</p> <p><a href="#">4.9 Response to Official Correspondence</a></p>		
10	<b>Proper maintenance of official records (cash book/stock register, funds registers leave records fine fund)</b>	Yes=1 0	10
	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>4.10 Maintenance of Official Records</b></p> <p><b>Response: Yes.</b></p> <p>Government College Shillai maintains a robust and systematic mechanism for the proper upkeep of all official records, ensuring transparency, accountability, and compliance with institutional and government regulations. Essential records—including Cash Books, Fund Registers, Stock Registers, Leave Records, and Fine Fund Registers—are meticulously maintained and updated at regular intervals. All financial transactions related to institutional funds such as the Amalgamated Fund, Sports Fund, Campus Development Fund, and PTA Fund are accurately recorded in Cash Books and Fund Registers, supported by periodic internal checks to ensure financial integrity. Comprehensive Stock Registers are maintained for books, office supplies, laboratory material, and ICT equipment, with details of procurement, usage, and physical condition. Regular physical verification further strengthens inventory accuracy. The college also maintains well-organized Leave Records for teaching and non-teaching staff, with updated entries for casual, earned, and medical leave, complemented by digital record-keeping through the state's Electronic Human Resource Management (E-</p>		

	HRM) system. Fine Fund Registers are properly documented to record student fines—such as absentee fines, library dues, and damage fees—with transparent utilization of collected amounts. All records are maintained by trained office staff under the supervision of senior administrative personnel, ensuring data integrity, security, and adherence to statutory procedures. Through this structured record-management system, Government College Shillai upholds high standards of governance, operational efficiency, and institutional accountability. <a href="#">4.10 Maintenance of Official Records</a>		
11	<b>Proper record of student attendance and CCA</b>	Yes=1 0	10
	<b>Activity Based Action Taken</b> Yes, attendance and CCA record of students is maintained by the concerned subject teacher. Record of CCA is deposited in the office and record of attendance remains in the departmental register of attendance 4.11 Students' Attendance and CCA Records Response: Yes <a href="https://drive.google.com/file/d/1yJo5pzTgso-qVrxxp-LTSO1AIPbSwzOB/view?usp=drive_link">https://drive.google.com/file/d/1yJo5pzTgso-qVrxxp-LTSO1AIPbSwzOB/view?usp=drive_link</a> <a href="https://drive.google.com/file/d/1aQ1ixqn0t5ZnaHpcirHub3EQRQh-uMlV/view?usp=sharing">https://drive.google.com/file/d/1aQ1ixqn0t5ZnaHpcirHub3EQRQh-uMlV/view?usp=sharing</a>		
12	<b>Weather ranked by NIR, other agencies</b>		Nil
	No		
13	<b>Weather accredited by NAAC</b>		Nil
	No		
14	<b>Whether AQARs are being submitted as per timeline annually or not</b>		Nil
	No		
15	<b>Recognition for Exemplary Contributions of the Staff and Students</b>	4 point each	8
	<b>Activity Based Action Taken</b> <b>4.15 Recognition for Exemplary Contributions</b> At Government College Shillai, we are committed to fostering a culture that values excellence and celebrates outstanding achievements of both students and faculty. Students who excel in academics, leadership, and extracurricular activities are recognized for their dedication and contributions. For instance, Ms. Ranjana Chauhan secured first place in the Declamation Competition at the National Integration Camp of NSS held in Jammu, exemplifying leadership and communication skills. Additionally, students representing the college at state and national levels in sports, cultural, and other events are acknowledged and awarded during the Annual Prize Distribution Function. These recognitions not only honor individual accomplishments but also motivate the wider student community to pursue excellence. Faculty members are similarly appreciated for their professional contributions, research, and community service, further reinforcing a supportive and achievement-oriented environment. Two faculty members of Government Degree College Shillai are actively working on		

	<p>research projects. Dr. Maneesha is involved in a collaborative research project with the School of Management, Delhi, focusing on interdisciplinary academic research. Dr. Sansar Chand is undertaking a research project on the investigation of selected calcium-based phosphate materials using ion beam techniques for thermoluminescent dosimeter (TLD) applications. These ongoing research projects highlight the institution's growing engagement in research and scholarly activities. The college also ensures public acknowledgment of these accomplishments through its website and social media platforms, creating a culture of inspiration, pride, and collective growth.</p> <p><a href="#">4.15 Recognition for Exemplary Contributions</a> of student and teacher</p> <p><a href="#">4.15 Recognition for Exemplary Contributions</a></p> <p><a href="https://drive.google.com/file/d/1CH38eKHf6fvpkkiMwNIKCFwNQvZ-Z2b_/view?usp=sharing">https://drive.google.com/file/d/1CH38eKHf6fvpkkiMwNIKCFwNQvZ-Z2b_/view?usp=sharing</a></p>		
16	<p><b>Involvement of Stake Holders:</b></p> <p>OSA</p> <p>PTA</p>	20	<b>20</b>
	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>4.16 Stakeholder Engagement</b></p> <p><b>4.16.1 Parent Teacher Association (PTA)</b></p> <p>PTA constituted as per norms – <b>Yes</b></p> <p>PTA supportive – <b>Yes</b></p> <p>Significant contribution – <b>Yes</b></p> <p>The Parent-Teacher Association (PTA) of Government College Shillai is duly constituted in accordance with Sections 2.33 to 2.33.7 of the Himachal Pradesh Education Code, 2001, ensuring full compliance with regulatory norms for community participation in educational institutions. Functioning as a non-political and collaborative body, the PTA plays a supportive and constructive role in strengthening academic standards, improving communication between parents and teachers, and aligning institutional initiatives with community expectations. The PTA has made significant contributions that reflect its commitment to participatory governance. It actively participates in decision-making processes, providing valuable inputs to address academic, administrative, and infrastructural challenges. During periods of staff shortages, particularly in janitorial and support services, the PTA has facilitated temporary appointments in accordance with government procedures, ensuring uninterrupted functioning of the college. The Association also extends logistical and infrastructural support in situations where government provisions are delayed, thereby directly contributing to institutional development. In addition, the PTA serves as an advocacy body, effectively representing the college before government authorities for timely resolution of urgent issues. Financial management within the PTA is transparent and accountable, with resource mobilization through subscriptions and contributions, and annual verification of accounts during general meetings. Through its structured engagement, financial transparency, and proactive support mechanisms, the PTA significantly enhances institutional governance, academic processes, and overall student welfare at Government College Shillai.</p> <p><a href="#">4.16.1 Parent Teacher Association (PTA)</a></p>		

	<b>4.16.2 Old Students Association (OSA)</b> Formed as per norms – <b>Yes</b> Financial contribution of ₹25,000/100 alumni – <b>No</b> Non-financial contributions (career guidance, talks, mentoring) – <b>Yes</b> The institution ensures active involvement of its stakeholders, particularly the Old Students' Association (OSA), in its developmental processes. The OSA of Government College Shillai is framed as per prescribed norms and functions as a supportive body contributing to academic and institutional advancement. While no significant financial contribution is recorded in terms of the benchmarked amount of ₹25,000 per 100 alumni per annum, the association provides substantial non-financial support on a regular basis. Alumni actively engage in career counselling sessions, expert talks, interactive mentoring, and facilitation in student placements. They contribute to institutional governance by providing curriculum feedback, participating in annual alumni meetings, and offering representation in IQAC deliberations. Alumni also play a meaningful role in college events and extension activities, thereby strengthening institutional–community linkages. Through these structured and continuous engagements, the OSA significantly enhances the academic environment and supports holistic development of students at Government College Shillai. <a href="#">4.16.2 Old Students Association (OSA)</a>		
17	<b>Feedback from Stakeholders other than Students and action take</b>	4	4
	<b>Activity Based Action Taken</b> <b>4.17 Feedback from Stakeholders (other than Students)</b> <b>Response:</b> <b>Yes</b> Feedback is collected, analysed, and action is taken accordingly. <a href="#">Feedback from Stakeholders</a> <a href="#">4.17 Feedback from alumni (other than Students)</a> <a href="#">.17 Feedback from Stakeholders (other than Students)</a>		
18	<b>Annual review meeting on student outcomes in academic, co-curricular, extracurricular and extension activities and action taken during next academic session for achieving excellence</b>	25	25
	<b>Activity Based Action Taken</b> <b>4.18 Annual Review of Student Outcomes</b> <b>Response: Yes</b> The institution conducts systematic annual review meetings through its IQAC, College Advisory Committee, CSCA Advisory Committee, Staff Council, and Parent–Teachers Association to evaluate students' outcomes in academics, co-curricular, extracurricular, and extension activities. These bodies collectively assess the effectiveness of the teaching–learning process, implementation of the academic calendar, adherence to lesson plans, integration of ICT, and transparency in Continuous Internal Evaluation. Regular academic audits, curriculum feedback, and mentoring reports further strengthen the review mechanism. The college follows an Outcome-Based Education framework wherein Programme Outcomes (POs) and Course Outcomes (COs) are formulated, implemented, and assessed annually to measure attainment levels. Findings from the reviews inform targeted action plans such as remedial and enrichment programmes, mentoring support for slow and advanced learners, enhancement of ICT-		

	<p>enabled pedagogies, and improvement in academic and student support systems. This structured review process ensures continuous quality enhancement and contributes to achieving excellence in all dimensions of student development at Government College Shillai.</p> <p><a href="#">4.18 Annual Review of Student Outcomes</a>  <a href="#">Review of the Sports and co-curricular activities 2024-25</a></p>	
	<b>Total Score Claimed</b>	<b>178</b>



## 5. Best Practices, Innovation & Institution Distinctiveness (Score 80)

Sr.No	Activity	Score	Score Claimed
1	<p><b>Best Practices</b></p>	20	20
	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>CAMaLKa Camp</b>  The training camp was conducted for a duration of ten days, following an initial phase of online training. After completing the training, students worked as data collectors under the guidance of professionals from the Pratham Education Foundation. Through this programme, students gained hands-on experience in data collection related to primary education and actively participated in activity-based learning methods. The camp proved to be effective in enhancing students' practical skills, understanding of educational surveys, and exposure to field-level educational research at Government College, Shillai.  Link for the details of the activity:<a href="#">Letter</a>, Link for:<a href="#">Certificates</a>&amp; Link for:<a href="#">Report</a></p> <p><b>A three-day workshop on Sirmauri folk dance</b>  A three-day workshop on Sirmauri folk dance was organized at Government College, Shillai, from 8th to 10th October 2024, in collaboration with Himalayan Jan Kalyan and SanskritiManch, Nahan, and sponsored by the Directorate of Language, Art, and Culture. The workshop aimed to promote and preserve the rich cultural heritage of the Sirmaur region by familiarizing students with traditional folk dance forms. Participants received hands-on training from experienced artists, which enhanced their cultural awareness, artistic skills, and appreciation of local traditions.  Link for details:<a href="#">Three day workshop by Himalayan Jan Kalyan and SanskritiManchNahan</a> and Link for:  <a href="#">Feedback</a></p> <p><b>A Disaster Awareness Exercise was organized</b> on 23rd October 2024 at Government College, Shillai, by the NDRF Team, 14th Battalion, Nurgpur (Himachal Pradesh), in collaboration with the Disaster Management Cell of Government College, Shillai. The objective of the exercise was to spread awareness among students regarding disaster management and preparedness through practical and cautionary exercises. The programme helped students understand safety measures, emergency response techniques, and the importance of preparedness during natural and man-made disasters.  Link for the details:<a href="#">Disaster Awareness Exercise organised by NDRF Team Battalion Nurgpur and Disaster Management Cell GC Shillai</a></p>		

	<p><b>International Women's Day</b></p> <p>Visual and performing art competition organized on women's day</p> <p>The Women's Cell of Government College, Shillai celebrated International Women's Day with great enthusiasm to promote awareness on issues related to women's empowerment, gender equality, and leadership. Various competitions and activities were organized on themes highlighting the role of women in society, education, and nation-building. The programme provided students with a platform to showcase their creativity and talents while fostering confidence, self-expression, and a sense of social responsibility. The celebration contributed to sensitizing students towards gender-related issues and reinforced the institution's commitment to creating an inclusive and supportive academic environment.</p> <p>Link for the details of the activity:  <a href="#">Visual and performing art competition organized on women's day</a></p>		
2	<p><b>Special Initiatives</b></p>	24	20
	<p style="text-align: center;"><b>Activity Based Action Taken</b></p> <p><b>i. Energy conservation</b></p> <p>On 20/09/2024, a committee was constituted to prevent the wastage of electricity in the college. The committee was assigned the responsibility to conduct periodic inspections of all rooms and ensure that lights, fans, and other electrical fittings are switched off when not in use. This initiative aimed to promote energy conservation, create awareness about the judicious use of resources, and support the institution's commitment to environmental sustainability and efficient resource management.</p> <p>Link for the details of steps taken:<a href="#">Energy conservation</a></p> <p><b>Solid Waste Segregation and Management</b></p> <p>Government College Shillai has implemented a systematic solid waste segregation and management mechanism to ensure environmentally responsible disposal of waste generated on the campus. Waste is segregated at source into biodegradable and non-biodegradable categories. A vermicomposting unit has been established within the college campus for the effective management of biodegradable waste. Organic waste generated from classrooms, offices, and campus premises is processed through vermicomposting and converted into nutrient-rich organic compost. The compost produced is utilized for gardening and landscaping purposes within the campus, thereby promoting sustainable practices, resource conservation, and environmental awareness among students and staff.</p> <p>Link for the details: <a href="#">Solid Waste Segregation Management</a></p> <p>And Link for: <a href="#">vermicomposting Unit</a></p> <p><b>Rainwater Harvesting (Rooftop Rainwater Harvesting)</b></p> <p>The institution has installed a rooftop rainwater harvesting System that collects the rainwater from the metal roof of the college building. The rainwater is stored in two separate underground tanks from which the stored</p>		

	<p>rainwater is supplied for gardening, cleaning and usage in the toilets. Link for the details: <a href="#">Rainwater harvesting</a></p> <p><b>Plastic Free Campus</b></p> <p>The institution has maintained a plastic free campus with collective efforts of students and proper disposal of the hazardous substance. From time to time various activities like cleanliness drives, rallies are conducted to educate the people of the locality to properly dispose of the plastic waste and encourage the limited and reduced utilization of non-biodegradable items.</p> <p><b>Adopted Village Under NSS Programme</b></p> <p>“The institution has adopted two villages namely Kaillath and Naya under the NSS Programme for the exposure of the students in order to gain field experiences, learn soft skills, extend the community and improve the living conditions of the people. During the 7 days NSS Camp, students visited Kailath village on dated 22-02-2025 and cleaned the surroundings. On dated 24-02-2025 students surveyed Naya village and asked the locals about their problems. Link for the details: <a href="#">Adopted village Kailath and Naya</a></p>		
<b>3</b>	<b>Social Impact of Extension Activities</b>	10	10

	<div>Activity Based Action Taken</div> <div> <p><b>Road safety programmes</b></p> <p>The Road Safety Club of GC Shillai organized a Road Safety Week from 10th to 15th December 2024 to raise awareness about safe practices on the road. During the week, students actively participated in various events and competitions, including an induction program for new club members, article writing, slogan writing, and poster making contests. The initiative encouraged creativity and responsibility, spreading important messages about road safety and highlighting the students’ commitment to making roads safer for everyone.</p> <p>Link for the details:<a href="#">Road safety programmes</a> &amp;<a href="#">Feedback</a></p> <p>Link for the details:<a href="#">NSS Cleanliness Drive</a> , Link for:<a href="#">Prashansapatra</a> &amp; Link for:<a href="#">Feed back</a></p> <p><b>Plantation drives</b></p> <p>Two meaningful plantation drives were organized at GC Shillai in 2024 to promote environmental awareness and green practices. On 5th August 2024, under the theme “EkPedMaaKeNaam”, the National Service Scheme (NSS) conducted a plantation drive, encouraging students to plant saplings as a tribute to nature and symbolize their responsibility toward the environment — a theme that has been part of a wider campaign to increase green cover and honour Mother Earth.<a href="#">pec.ac.in+1</a> Additionally, from 5th to 6th September 2024, NSS once again led a plantation initiative, further contributing to campus greenery and environmental stewardship. On the same day of 5th August 2024, the Eco Club of GC Shillai conducted another plantation drive within the college campus, engaging students in activities aimed at fostering environmental awareness and sustainable practices among the youth. Together, these drives highlighted the institution’s commitment to nurturing a greener environment and instilling eco-friendly values in the student community.</p> <p>Link for the details:<a href="#">Plantation drive by Eco club</a></p> <p>Link for the details:<a href="#">Plantation drives</a> and Link for:<a href="#">feedback</a></p> </div>		
4	Special New Innovative initiatives adopted in the College	16	16

### **Activity Based Action Taken**

#### **Lecture series to develop scientific temperament by science popularization club**

To foster curiosity and develop a scientific temperament among students, the Science Popularization Club was constituted at GC Shillai for the 2024–25 session with the aim of popularizing science and stimulating rational thinking and inquiry outside the regular curriculum. The club planned a series of lectures and interactive sessions to help students engage with scientific ideas, broaden their understanding of scientific concepts, and cultivate a mindset rooted in observation, logic, and evidence-based reasoning — key aspects of scientific temperament as encouraged in educational initiatives across India.

Link for the Details :[Lecture series to develop scientific temperament by science popularization club](#)

#### **Activities on drug abuse**

At GC Shillai, proactive steps were taken to raise awareness about the dangers of drug abuse through impactful student-centric events in 2024. On 25th October 2024, the Career Counseling and Placement Cell, in collaboration with the Prahari Club, screened the anti-drug short movie “*THE VICTORY OF THE LIFE*” to educate students about the harmful effects of substance abuse and encourage them to make positive life choices. Earlier, on 21st September 2024, the NSS Units 1 and 2 joined hands with the Prahari Club to organize a spirited rally on drug abuse under the theme “Say No to Drugs,” during which students marched with enthusiasm, carried awareness messages, and urged their peers and community to reject drug use and embrace a healthy, drug-free lifestyle — a theme echoed in similar campaigns held across educational institutions aimed at educating youth about the perils of substance abuse

[Rally on drug abuse](#)  
&[Awareness programme on "DRUG ABUSE"](#)

#### **Formation of young speakers club to in-corporate vocal skills in students.**

To enhance vocal and communication skills among students, the college constituted a Young Speakers Club for the 2024–25 sessions, aiming to build confidence, clarity, and effective speaking abilities in students through regular practice and activities. During the session, the club organized various engaging activities such as speech practice sessions, debates, storytelling, and interactive exercises, which provided members with opportunities to refine their public speaking techniques, overcome stage fright, and articulate their thoughts clearly in front of an audience. These activities not only helped students improve their vocal skills but also fostered critical thinking, self-expression, and interpersonal communication — essential attributes of effective communicators and leaders.

[Formation of young speakers club to in-corporate vocal skills in students.](#)

#### **Inauguration of Newsletter “Veritas”**

The college started a newsletter “Veritas”, signifying truth, knowledge and excellence, which is published on a three month basis to celebrate the achievements,

creativity, and dynamism of College. The newsletter consists of comprehensive details of the various events whether academic or extracurricular activities conducted by various departments, clubs, societies etc. of the college including various achievements of the students and staff. This newsletter keeps you updated with all the events happening in the college. In this session various issues of the newsletter were published which can be accessed through the links below:

- [Inaugural issue of Newsletter “Veritas”](#)
- [July-September 2024 issue](#)
- [October- December 2024 issue](#)
- [January-June 2025 issue](#)

5	Collaboration	10	10
	<p style="text-align: center;"><b>Activity Based Action taken</b></p> <p><b>Establishment of pre-incubation center</b></p> <p>The 1st District-Level Sensitization Workshop under the Raising and Accelerating MSME Performance (RAMP) programme was held on 27th January 2025 at the Pre-Rural Incubation Center, Government College Shillai, District Sirmaur (HP). RAMP is a World Bank-supported Central Sector initiative by the Government of India aimed at enhancing the performance of Micro, Small, and Medium Enterprises (MSMEs) by improving access to markets, finance, technology, and capacity building through strengthened Centre-State collaboration and expanded institutional support. The workshop, organized by The Planet Education Society, Paonta Sahib in collaboration with the Himachal Pradesh Centre for Entrepreneurship Development (HPCED) under the Department of Industries, Government of Himachal Pradesh, focused on sensitizing rural youth, aspiring entrepreneurs, and local stakeholders about RAMP’s objectives and opportunities for entrepreneurial growth, self-employment, and sustainable enterprise development.</p> <p><b>Mutual <u>mou With Kaffota</u> Interest</b></p> <p>A Memorandum of Understanding (MoU) was signed between Government College Shillai and Government Degree College Kaffota to establish a collaborative programme for <i>academic cooperation</i> and mutual development. The agreement aims to strengthen academic ties between the two institutions by promoting joint initiatives such as exchange of academic resources, collaborative teaching-learning activities, faculty and student interaction, and sharing of best practices to enhance the overall quality of education and create opportunities for mutual growth and institutional development.</p>		
	Total Score Claimed		76

## **6. Faculty Profile & Research Activities (Score 100)**

<b>Sr. No.</b>	<b>Activity</b>	<b>Distribution of Scores</b>	<b>Scores</b>	<b>Scores Claimed</b>
1.	<b>% of Teachers with Ph. D.</b>	More than 70% =5 61-70% =4 51-60% =3 Less than 50% =2	05	02
	<b>Activity Based Action taken</b> 27.77 % of College Teachers with PhD (Only Five AP's out of Total Eighteen have completed their PhD Degree). Some PhD Notifications/Degrees have been uploaded on this Link: 6.1. <a href="#">% of teachers with Ph.D.</a>			
2.	<b>Teachers as Research Guides</b>	4 points per research guidance (Max. =8)	08	Nil
	<b>Description:</b> No teacher of the institute acts as research guide.			
3.	<b>No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more Attended by Teachers (in last three years)</b>	30% of faculty= 10 20% of faculty= 8 10% of faculty= 6 5% of faculty=4	10	10
	<b>Activity Based Action taken</b> 33.33% faculty members of the College have completed the Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more from various Institutes/Centres in the country during three years (2024-25). Certificates of completion of OP/RP/FDP/Workshops have been uploaded on this link: <a href="#">6.3. No. of OP/RP/FDP and Workshops of one week or more Attended by Teachers</a>			
4.	<b>Projects/Patents/Fellowships/ Associateships:</b> i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships	i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max. 10)	10	10
	<b>Activity Based Action taken</b>			



	<p>A major research project is underway from 31<sup>st</sup> July 2024 by a faculty member of the college in “Dosimetric investigation of some energy independent calcium based phosphate materials using ion beams for TLD applications” (Under Accelerator Users Committee of Inter University Accelerator Centre, An Autonomous Centre of UGC).  NOC Certificate about the Project has been uploaded on this Link:6.4.<a href="#">Projects/Patents/Fellowships/Associateships</a></p>			
5.	<b>No. of Paper Presented in Conferences/Seminars/Symposia</b> (inlast three years): i. International ii. National/Regional/State level	i. 2 points per paper presented ii. 1 point per paper presented	08	08
	Assistant Professors of the college have presented Four research papers in International conferences and Three research papers in national seminars during three years (2024-25) Certificates of completion have been uploaded on this link:6.5. <a href="#">No. of Paper Presented in Conferences/Seminars/Symposia</a>			
6.	<b>Seminars, Workshops, Conferences and Trainings organised by the Institution</b> International Level National Level State Level	6 4 3	06	Nil
	<b>Activity Based Action taken</b> The Institute has not organized any Seminars, Workshops, Conferences and Trainings till now.			
7.	<b>No. of Paper Published:</b> i. UGC Care List Journals ii. Non-UGC Care List Journals III. Citations	i. 5 points per paper ii. 2 points per paper III. 1 point per 20 citations	20	20
	<b>Description:</b> Six research papers of Assistant Professors of the college have been published in UGC CARE List journals and Non UGC CARE List journals. Published Front Page of Research Papers have been uploaded on this Link: <a href="#">No. of Paper Published</a>			
8.	<b>Teachers' Special Innovative Ideas</b> (Brief description thereof)	5	05	05

	<b>Activity Based Action taken</b>  The institution has installed a rooftop rainwater harvesting System that collects the rainwater from the metal roof of the college building. The rainwater is stored in two separate underground tanks from which the stored rainwater is supplied for gardening, cleaning and usage in the toilets.  Activity Documents have been uploaded on the Link: <a href="#">Teachers Special Innovative Ideas</a>			
9.	<b>No. of Books Published/Chapter in Books</b>	5 points per book and 2 points per chapter	10	02
	<b>Activity Based Action taken</b> Only one AP has published a Chapter in a Book. Documents have been uploaded on the Link: <a href="#">No. of Books Published/Chapter in Books</a>			
10.	<b>Teachers Academic and Extension Activities:</b> i. Resource person ii. Member of Board of Studies/Subject experts etc. iii. Popular articles	i.2 points each activity ii. 4pointseach activity  III. 2 points each activity (Max. 10 points from all categories)	10	06
	<b>Activity Based Action taken</b> Three teachers of the college participated in academic and extension activities like resource person, member of board of studies/ subject expert etc., popular articles. Documents have been uploaded on the Link: <a href="#">Teachers Academic and Extension Activities like Resource Person</a>			
11.	<b>Awards by Recognised&amp; Reputed Organisations:</b> i. International II. National iii. State	i. 8 II. 6 iii. 4 (Max. 8 points from all categories)	08	Nil
	<b>Description:</b> None of the teachers of the college received any award			
<b>Total Score Claimed</b>				<b>63</b>

## 7. Miscellaneous (Score 120)

Sr. No.	Activity	Scores	Scores Claimed
1	Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&D-cum-innovation centre, B.Voc, Self Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.		
1.	<p style="text-align: center;"><b>Activity Based Action taken</b></p> <p><b>7.1 (a).</b> The college has established an Institution Incubation Centre to promote entrepreneurship, innovation and start-up culture among students. Link: <a href="#">Incubation Centre</a></p> <p><b>7.1 (b).</b> The college has proposed two new vocational courses: Hospitality, Tourism and Catering and Aesthetics, Beautician and Wellness. Link: <a href="#">Vocational Courses</a></p> <p><b>7.1 (c).</b> The Green Audit Committee in collaboration with NSS and Eco Club students surveyed the campus to document the floral and faunal diversity. Link: <a href="#">Green Audit</a></p> <p><b>7.1 (d).</b> The Academic Audit Committee conducted the Academic Audit to review the Academic Performance of Students on the basis of Mid Term Examinations and End Term Examinations. Link: <a href="#">Academic Audit</a></p> <p><b>7.1 (e).</b> Various programs are organized within the college campus to raise awareness about local cultural traditions. These include folk dance performances, exhibitions, cultural talks, and the publication of articles on arts and local heritage in the college magazine. Link: <a href="#">Local Cultural Traditions</a></p>	10 Each (Max. 50)	50
2.	<p>Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education</p> <p><b>Description:</b> Yes, The institution was physically evaluated by the representatives of the Director of Higher Education. During the evaluation academic activities, infrastructure, quality improvement measures and administrative arrangements were reviewed. Necessary corrective actions are being undertaken in accordance with the suggestions provided by the evaluation team. 7.2 Link: <a href="#">Spot Evaluation of Institution</a></p>	20	20
3.	AG Audit paras settled upto date	Yes	05
	All AG Audit paras have been settled up to date. The institution has		

	<p>ensured full compliance with audit observations and submitted the necessary reports to the concerned authorities.</p> <p>7.3 Link: <a href="#">AG Audit Paras</a></p>		
4.	Local Audit Paras settled upto date	Yes	05
	<p><b>Activity Based Action taken</b></p> <p>All local audit paras have been duly settled up to date. The institution maintains proper records and ensures timely compliance with all audit observations.</p> <p>7.4 Link: <a href="#">Local Audit Paras</a></p>		
5.	Timeline adhered to in filing reply of court cases/RTI Applications/Public grievances through received MukhyamantriSevaSankalp 1100 and Centralised Public Grievance Redress and Monitoring System (CPGRAMS)	Yes	10
	<p><b>Activity Based Action taken</b></p> <p>The institution has adhered to the prescribed timelines in filing replies to court cases, RTI applications, and public grievances received through MukhyamantriSevaSankalp 1100 and CPGRAMS. All communications are responded to promptly and within the stipulated period.</p> <p>7.5 Link: <a href="#">Reply of Court Cases/RTI Applications/Public Grievances</a></p>	Yes	10
6.	Invited speakers on various themes Yes relevant to holistic development of students.		
	<p><b>Activity Based Action taken</b></p> <p>The institution regularly invites eminent speakers and subject experts to deliver lectures and conduct interactive sessions on various themes relevant to the holistic development of students, such as personality development, career guidance, gender sensitization, environmental awareness and soft skills.</p> <p>7.6 Link: <a href="#">Invited speakers</a></p>	Yes	20
7	Skill Development Training (at least 20% students benefited)		
	<p><b>Activity Based Action taken</b></p> <p>More than 20% of the total enrolled students (out of 516) of the college, particularly from B.A., B.Com., and B.Sc. second and third year classes have been benefited through various Skill Enhancement Courses. These courses aim to improve students' employability, practical competence, and overall personality development.</p> <p>7.7 Link: <a href="#">Skill Development Courses</a></p>		
<b>Total Score Claimed</b>			<b>120</b>

## SUMMARY OF SCORES

Sr. No.	Criteria	Score Claimed	Max. Score
1.	Teaching Learning	112	140
2.	Student Support, Services & Progression	228	280
3.	Infrastructure & Resources	144	160
4.	Institutional Management	178	220
5.	Best Practices, Innovation Institution Distinctiveness	76	80
6.	Faculty Profile & Research Activities	63	100
7.	Miscellaneous	120	120
Total Score		921	1100